CERTIFIED ASSOCIATE IN PROJECT MANAGEMENT
CAPM® - CERTIFICATION TRAINING

Accelerate your career with a globally recognized and in demand Project Management certification that takes your career on the path of growth and success.
Benefits of CAPM® Certification

- Globally recognized and in-demand worldwide
- Adds project management skills into your current role
- Advances your career to greater heights with a globally recognized Project Management certification
- Differentiates you from your peers in the job market with a CAPM certification
- Enhances your credibility and effectiveness working on projects or with project teams.
- Makes you stand out to employers and enhances your career growth prospects
- Enables you to manage larger projects and gain more responsibility
Key Features

- 4-day full-time intensive CAPM BootCamp
- Comprehensive CAPM Exam Prep Class
- CAPM classroom workshop conducted by an expert instructor
- 2000+ CAPM exam prep practice questions
- 5 full-length CAPM practice exams
- Complimentary access to CAPM E-learning
- 23 Contact Hours Certificate
- Help with CAPM Exam Application Process
- Interactive CAPM training workshop - Weekend and Weekday
- Chapter-wise practice questions
- Instructor-led Live Online Training also available on demand
Modes of Engagement

**Instructor-Led Classroom Training**
4-Day CAPM Certification exam prep classroom training workshops conducted worldwide.

**Instructor-Led Live Online Training**
Provided to your company’s employees across global locations through Citrix GoToMeeting or Cisco WebEx.

**Self-Paced E-Learning**
Anywhere, anytime access to E-Learning through a Learning Management System for employees across the globe.

**Enterprise Training**
In-House instructor-led 4-day CAPM certification training in your office across global locations.
CAPM® Course Agenda
Aligned with PMBOK® Guide – Sixth Edition

Introduction
- What is a Project?
- Comparison between Project and Operation
- What is Project Management and Project Environment?
- Project, Program and Portfolio Management

The Environment in which Projects Operate
- Overview
- Enterprise Environmental Factors - Internal & External
- Organization Process Assets
- Organizational Systems

The Role Of The Project Manager
- Definition Of Project Manager
- Project Manager Sphere of Influence
- Project Manager Competencies
- Performing Integration

Project Integration Management
- Develop Project Charter
- Develop Project Management Plan
- Direct and Manage Project Work
- Manage Project Knowledge
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase
Project Scope Management
- Plan Scope Management
- Collect Requirements
- Define Scope
- Create WBS
- Validate Scope
- Control Scope

Project Schedule Management
- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Duration
- Develop Schedule
- Control Schedule

Project Quality Management
- Plan Quality Management
- Manage Quality
- Control Quality

Project Resource Management
- Plan Resource Management
- Estimate Activity Resources
- Acquire Resources
- Develop Team
- Manage Team
- Control Resources
Project Communications Management
- Plan Communication Management
- Manage Communications
- Monitor Communications

Project Risk Management
- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Responses
- Implement Risks Responses
- Monitor Risks

Project Procurement Management
- Plan Procurement Management
- Conduct Procurement
- Control Procurement

Project Stakeholder Management
- Identify Stakeholders
- Plan Stakeholder Engagement
- Manage Stakeholder Engagement
- Monitor Stakeholder Engagement

Professional and Social Responsibility
- PMI Code Of Conduct
- Applicability of Code Of Conduct
# CAPM® Eligibility Requirements

<table>
<thead>
<tr>
<th>Educational Background</th>
<th>AND</th>
<th>Project Experience</th>
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<td>Secondary diploma (high school diploma/global equivalent)</td>
<td>1,500 hours of professional experience on a project team</td>
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**OR**

<table>
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<th>AND</th>
<th>Project Experience</th>
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<tr>
<td>Secondary diploma (high school diploma/global equivalent)</td>
<td>23 contact hours of formal education</td>
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Source: PMI® CAPM® Certification Handbook

# CAPM® Certification Fees

**PMI® Membership - US$129/year - Plus one time $10 application fee**

<table>
<thead>
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<th>Exam Administration Type</th>
<th>PMI Member Status</th>
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Source: PMI® CAPM® Certification Handbook
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CAPM® Examination Information

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Source: PMI® CAPM® Certification Handbook

CAPM® Exam Format

CAPM Exam Blueprint

<table>
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Source: PMI® CAPM® Certification Handbook

CAPM® Target Audience

- Entry-level professionals in project management.
- Professionals who do not have any project management experience.
## Certified Associate in Project Management (CAPM®)
### Annual Average Salary by Job - United States

<table>
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<th>Job</th>
<th>Average</th>
<th>Min</th>
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<tr>
<td>Project Manager</td>
<td>$66,775</td>
<td>$46K</td>
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<td>Project Manager, Information Technology (IT)</td>
<td>$71,182</td>
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<td>Project Coordinator</td>
<td>$53,430</td>
<td>$37K</td>
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<td>Project Coordinator, Information Technology (IT)</td>
<td>$54,330</td>
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<tr>
<td>Business Analyst, IT</td>
<td>$61,508</td>
<td>$43K</td>
<td>$82K</td>
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<tr>
<td>Project Manager, Engineering</td>
<td>$73,668</td>
<td>$51K</td>
<td>$127K</td>
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<tr>
<td>Project Manager, Operations</td>
<td>$68,071</td>
<td>$49K</td>
<td>$109K</td>
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We are an Education Technology company providing certification training courses to accelerate careers of working professionals worldwide. We impart training through instructor-led classroom workshops, instructor-led live virtual training sessions, and self-paced e-learning courses.

We have successfully conducted training sessions in 108 countries across the globe and enabled thousands of working professionals to enhance the scope of their careers.

Our enterprise training portfolio includes in-demand and globally recognized certification training courses in Project Management, Quality Management, Business Analysis, IT Service Management, Agile and Scrum, Cyber Security, Data Science, and Emerging Technologies. Download our Enterprise Training Catalog here.

Visit us at www.icertglobal.com for more information about our professional certification training courses in your location.
Contact Us:
USA: +1-(713)-287-1213 / +1-(713)-287-1214 / +1-(713)-287-1053 / +1-(713)-287-1355
UK: +44-1-322-476-113 | AUS: +61-2 6171 0726 | BHR: +973-16-196142
IND: +91-988-620-5050 | Operations: +1-(713)-287-1187, +1-(713)-287-1319
WhatsApp us on +1-(713)-287-1213
Corporate Training: +1-(713)-518-1852
Email us at info@icertglobal.com | support@icertglobal.com
Visit us at www.icertglobal.com

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